

Joint Apprenticeship & Training Committee
Heat & Frost Insulators Local Union #37
&
The Master Insulators Assoc. of Evansville



Date _____

Application No. _____

APPLICATION FOR APPRENTICESHIP

Personal Information

Please Print Clearly

Name _____
Last First Middle

Address _____
Street City State Zip

How long at this address? _____ Social Security # _____ Phone: () _____

E-Mail Address: _____ **Required** Cell Phone No: () _____

Are you at least 18 years old? _____ Are you legally able to work in the USA? _____
Yes No Yes No

Veteran _____ If yes, what branch of service? _____
Yes No

Length of Service _____ Date of Discharge _____ Type of Discharge _____ **Attach DD-214**

Native American [] African American [] Hispanic [] Caucasian [] Asian [] Other []
I choose not to answer []

Education

Additional Educational Background _____
(college, trade school, technical school, etc.)

Work Experience

Currently Employed? Yes [] No [] How long with current employer? _____

Former Employers (List most recent employer first)

Employer Name, Address & Phone Number	Start & End Dates	Salary or Pay Rate	Type of Work	Reason for Leaving
	Start			
	End			
	Start			
	End			
	Start			
	End			
	Start			
	End			

I understand and agree this application is not a guarantee of employment, but entirely for considering qualified applicants for the Local 37 Apprenticeship Program. I further agree that any and all statements and information obtained with this application and during the interview can be investigated and if found to be untrue shall automatically disqualify me for further consideration.

SIGNATURE: _____ DATE _____

Heat & Frost Insulators and Allied Workers Local 37

Application for Apprenticeship

The following qualifications and actions are necessary for an applicant to be considered for a probationary apprenticeship:

1. **Must** be 18 years of age.
 2. **Must** have a copy of driver's license, birth certificate, & S.S. card with application.
 3. **Must** have a copy of High School diploma or GED with application.
 4. **Must** be legally permitted to work in the United States of America (documented).
 5. **Must** complete application.
 6. **Must** take test at time, date, and place if notified.
 7. **Must** appear for interview if notified.
 8. **Must** be drug free (will be tested and background checked).
 9. **Must** have a copy of DD-214 if you are a veteran & proof of registration if applying through Helmets to Hardhats.
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If you are accepted into the apprenticeship program you will be required to:

1. Serve a probationary period of five (5) to twelve (12) months.
2. Follow all guidelines, rules, and regulations set forth in the Local 37 JATC standards and by the Joint Apprenticeship & Training Committee.
3. Attend school at the JATC Training Facility at least two Saturdays per month from September through May for four years.
4. Maintain an acceptable (passing) grade average.
5. Report to work on a regular basis and provide your own transportation.
6. Submit to annual and random drug tests.
7. Attend the majority of Union Meetings each school year (2nd Friday each month).
8. Take and pass the Journeyman hands-on and written exams.
9. Complete the required classes for the Associate Degree at Ivy Tech Community College.

I have read, understand, and agree to the qualifications, actions and requirements above.

Signed _____ Date _____

JOB DESCRIPTION: Heat & Frost Insulator
Local Union #37
Evansville, Indiana

This is to answer questions you may have about this position and provide information to avoid any surprises if you are accepted into the Apprenticeship Program of Local 37.

WHAT IS AN INSULATOR?

An insulator is a construction worker specializing in the application of insulation to commercial and industrial mechanical and process systems. Nearly every manufacturing facility has some insulated systems. Power plants, chemical plants, refineries, paper mills, and food processing are examples of industrial applications. Commercial facilities include hospitals, schools, office buildings, restaurants and shopping centers.

WHAT IS LOCAL 37?

If you are accepted into this program and successfully complete your probation period, you will become a member of Local Union #37 of the Heat & Frost Insulators and Allied Workers which is affiliated with the AFL-CIO Building and Construction Trades. Local 37 has a Collective Bargaining Agreement with signatory employers and refers you to them when they have work and call for Insulators. Apprentices must attend the majority of union meetings during their Apprenticeship, which are held the second Friday of each month.

WHO IS MY EMPLOYER?

Your employer will be any number of different signatory contractors working within Local 37's jurisdiction. You might work for one or ten different contractors in a calendar year.

WHAT IS THE APPRENTICESHIP PROGRAM?

This is a joint effort by the Union and the Employers to provide the training of the Apprentices in the insulation trade. The purpose is to have the skilled labor necessary to secure the insulation jobs in the industry now and in the future. It is a four year program consisting of classroom instruction and shop training every other Saturday for 8 hours from September through May, as well as on the job training. The classes are recognized and accepted for college credit at Ivy Tech Community College and other colleges. There are several classes that will be taught by Ivy Tech and required by Ivy Tech to be completed to receive the Associates Degree in Applied Science. This degree is a requirement for completion of the Apprenticeship and to become a Journeyman insulator. Attendance in class and on the job is of the utmost importance, as is being on time. Absenteeism will not be tolerated.

PHYSICAL EXPECTATIONS AND HAZARDS

The work can be physically demanding. Heavy lifting will be encountered as well as working at extreme heights. You should not apply for this position if you are afraid of heights. Your employer is obligated to insure a safe workplace, but it is ultimately your responsibility to be safe. You will be outdoors in the middle of the summer and the winter. Cold and heat very rarely stop the job. Most manufacturing facilities have some degree of hazardous chemicals or high pressure steam which can be harmful if treated carelessly. Most modern day insulation materials are not considered health hazards if handled and applied properly using the manufacturer's safe practices procedures.

WHERE DO I WORK?

This will vary. Local 37 has a large jurisdiction from just south of Terre Haute to the Kentucky-Tennessee border, and from halfway to Louisville to nearly Mt. Vernon, Illinois. You must be prepared to work anywhere within Local 37's territory, which means potential 2 hour drives or more one way (100+miles), on you own time. Dependable transportation and a driver's license are a must.

WAGES AND BENEFITS?

Your wage and benefit package is part of the collective bargaining agreement and is negotiated by Local 37 and our signatory contractors. The current package for a Journeyman is:

Base Rate	\$30.58
Benefits	+\$17.66
Total	\$48.24

The Apprentice rates:

1 st Yr. 50% = \$15.29	2 nd Yr. 60% = \$18.35	3 rd Yr. 70% = \$21.41	4 th Yr. 80% = \$24.46
\$17.66	\$17.66	\$17.66	\$17.66
\$32.95	\$36.01	\$39.07	\$42.12

The Apprentice gets full benefits, same as the journeyman, after completing required qualifying hours.

WHAT ABOUT OTHER WORKING CONDITIONS?

These are all part of the collective bargaining agreement unless mandated by law. There currently are 8 unpaid holidays. Vacation days are unpaid. Overtime is time and one-half or double time, depending upon when worked. You will be tested for illegal drugs on a regular basis and subject to random testing anywhere, anytime. Your employer is bound by State and Federal law to provide safe working conditions and equipment.

HOW MUCH WILL THIS COST ME?

A percentage will be deducted from your wages for union dues. There is also a fee of \$320 due when your are sworn into the union after your probation is complete. You will have tools to buy and expenses when working out of town, away from home and all transportation costs.

I HAVE FILLED OUT AN APPLICATION AND PROVIDED THE NECESSARY INFORMATION. NOW WHAT?

You will receive a letter that either accepts or declines you for an interview. We generally interview 3 times a year: Summer, late Fall, and early Spring. If declined, feel free to apply for the next interview period.

This is a demanding but rewarding position if you make the necessary commitments and learn all you can during your Apprenticeship. As a professional union construction worker you will be “selling” your abilities, knowledge, performance, and work ethic. Participation in the Apprenticeship Program is a privilege that will prepare you to meet the expectations and challenges of this Trade.

THE JOINT APPRENTICESHIP & TRAINING COMMITTEE

I acknowledge reading and understanding the Job Description and all information presented with it.

Signed _____ **Date** _____

Hand deliver or mail this application and **all** supporting documents to this address:

**Local Union #37 J.A.T.C
2360 North Cullen Avenue
Evansville, Indiana 47715
812-477-2341**